



2010 NEW SOUTH WALES Water Safety Awards

Nomination Form

Water Safety Event of the Year

This Award recognises outstanding organisation and delivery of a major community or club based event which promotes water safety.

Guidelines for Nominations

- The attached Nomination Form must be used as the cover page for the application. All sections of the nomination form must be completed.
- Refer to the selection criteria for what headings to use. Under each heading use (where appropriate) suitable examples to demonstrate the nominees breadth and depth of skills, experience and knowledge.

NB: Nominations that do not address the selection criteria will not be considered.

- Applications should be restricted to a maximum of 6 pages (excluding references), typed in font Arial, 11-point.
- Additional supporting material should be attached to the application eg certificates, qualifications or media coverage.
- **Two** (2) written references should be attached to the application. A reference should be supportive of the claims made in the application and clearly state the referee's name, current position, length of time in that position, qualifications and contact details.
- Nominations must be received by **Friday 3rd September 2010**. Please return to:
AUSTSWIM – NSW Business Centre
PO Box 6241 Baulkham Hills BC, NSW 2153
- If you have any queries please call AUSTSWIM – NSW Business Centre on 1300 885 529.

Helpful Tips for Nominations

- It is recommended that you check the accuracy of claims with the nominee as the awards committee may to check personally with the nominee and / or the referees
- Nominators should not assume that the awards committee knows the nominee, or their strengths.



- When addressing the selection criteria be descriptive! Include detailed information and provide clear and appropriate examples in order to support the nomination

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NOMINATION FORM

Water Safety Event of the Year

1. Event Details

Name supplied will be used on promotional material and on Award (if successful)

Name of Event: (please print)

Facility / Organisation:

Postal Address:

Suburb:

State:

Postcode:

Phone: (W)

Mobile:

Email:

2. Nominators Details

Name of Nominator: (please print)

Facility:

Postal Address:

Suburb:

State:

Postcode:

Phone: (W)

Mobile:

Email:

I certify that the information provided in support of this nomination is true and accurate.

Signature: _____

3. Photograph (Please supply a photograph of the event)

(Please ensure you email a photo to msavage@austswim.com.au)

I have emailed a photo of the program/event with this nomination.

This photo will be displayed at the Awards Presentation Dinner (action photos are very welcome).



4. Motivation for the Event

Outline your motivation for the event including:

- Driving factors for event development
- Research used to develop / support the implementation of the event
- Consultation to develop event

5. Aims and Objective

Outline the aims and objectives of the event relating to:

- Participants, organisation and wider community

6. Development and Delivery of the Program/Event

Describe how the program/event was developed and delivered including:

- Target market (and rationale behind this choice)
- Description e.g. where and when it ran, activities involved and duration
- Resources (equipment, personnel etc) utilised
- Who was in charge of event and organisational responsibilities (organisational committee)
- Promotion and media coverage
- Evaluation technique
- Issues raised

7. What Makes this Event Innovative or Unique?

Outline why this event is innovative or unique e.g. new opportunity, structure, mode of delivery, target market etc

8. Event Outcomes

Describe the outcomes of the event regarding participants e.g. increased membership, media exposure etc.

9. Other Outcomes

Describe other outcomes from the event regarding staff, organisation and wider community e.g. community's response, staff leadership opportunities, establishment of a close partnership with local schools/associations, unexpected sponsorship opportunity.