

QUEENSLAND AUSTSWIM STATE AWARDS 2009

QLD Outstanding Contribution to AUSTSWIM

Tips and Hints for Completing Application

- A separate form must be submitted for each nomination. Nominations must be submitted on the official AUSTSWIM Award Nomination Form. Applications not on the official nomination form cannot be considered.
- Nominations must include detailed information that directly addresses the selection criteria. Nominations should provide suitable examples to demonstrate the nominees breadth and depth of skills, experience and knowledge.
- Nominations that do not address the criteria or are in contravention of AUSTSWIM Guidelines for Teaching Swimming and Water Safety &/or Code of Behaviour and Objectives will not be considered.
- Applications should be restricted to a maximum of 7 pages (excluding references), typed in font Arial, 11-point.
- Additional supporting material should be attached to the application e.g. certificates, qualifications.
- Nominators should not assume that the awards committee knows the nominee, or his or her strengths.
- Queries should be addressed to AUSTSWIM on 1300 885 666.

General Guidelines

- The appropriate awards committee will consider all nominations and rank nominations in accordance with the information included in the application and the two (2) written references. Nominations must address all criteria and clear, substantiated examples for each.
- The nomination should reflect the nominees involvement in, understanding of and compliance with AUSTSWIM's code of behaviour, objectives and guidelines for teaching swimming and water safety.
- To be eligible for an award the nominee must be able to demonstrate considerable experience and/or knowledge in all areas of the selection criteria. It is recommended that nominators seek information from the nominee regarding the accuracy and veracity of claims. The committee may decide to check personally with either or both referees.
- Information, photographs and material provided in the nomination may be used by AUSTSWIM at anytime for promotional, marketing purposes.

Due Dates

Submissions are due by **Friday 26th February 2010.**

Wherever possible nominations should be submitted electronically to: qld@austswim.com.au

Postal submissions should be forwarded to: **AUSTSWIM - Queensland Business Centre
PO Box 631
Capalaba DC QLD 4157**

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1. Award Category (select one)		
<input type="checkbox"/> QLD Outstanding Contribution to AUSTSWIM		
2. Nominees Details		
Name of Nominee:		
Gender: (please circle)	Male	Female
Postal Address:		
Suburb:	State:	Postcode:
Phone (H):	Mobile:	
Email:		
Nominee has been notified and has agreed to being nominated (tick) Yes <input type="checkbox"/>		
Photo of Nominee Attached	Yes <input type="checkbox"/>	
3. Nominator Details		
Name of Nominator:		
Organisation Name:		
Postal Address:		
Suburb:	State:	Postcode:
Phone (w):	Email:	
I certify that the information provided in support of this nomination is true and accurate		
Signature of Nominator:		
4. References		
Two (2) written references must be attached to the nomination. A reference should be supportive of the claims made in the application and clearly state the referee's name, current position, length of time in that position, qualifications and contact details.		
5. Curriculum Vitae		
Attach a two (2) page summary of the nominee's curriculum vitae highlighting their achievements. .		

Selection Criteria

All sections must be addressed. Attach all supporting evidence to the nomination form.

Service to AUSTSWIM

Rate the nominee in relation to their contribution and its impact on AUSTSWIM, then in **200 words or less** provide clear examples and evidence to support this rating below.

1. Low <input type="checkbox"/>	2. Medium <input type="checkbox"/>	3. High <input type="checkbox"/>	4. Exceptional <input type="checkbox"/>
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Selection Criteria

All sections must be addressed. Attach all supporting evidence to the nomination form.

Achievement as measured by success and recognition within AUSTSWIM & the broader industry

Rate the nominee in relation to their specific achievements and any barriers that were overcome, then in **200 words or less** provide clear examples and evidence to support this rating below.

1. Low <input type="checkbox"/>	2. Medium <input type="checkbox"/>	3. High <input type="checkbox"/>	4. Exceptional <input type="checkbox"/>
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Selection Criteria

All sections must be addressed. Attach all supporting evidence to the nomination form.

Long term benefits to AUSTSWIM & the industry as determined by the on-going nature of achievement or success

Rate the nominee in relation to their significance of the achievement or contribution to the future development of AUSTSWIM, then in **200 words or less** provide clear examples and evidence to support this rating below.

1. Low <input type="checkbox"/>	2. Medium <input type="checkbox"/>	3. High <input type="checkbox"/>	4. Exceptional <input type="checkbox"/>
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