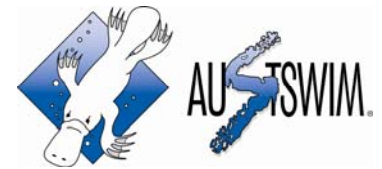


WA AUSTSWIM Awards 2008

AUSTSWIM RECOGNISED SWIM SCHOOL OF THE YEAR



This information will assist you in preparing your written nomination for the WA **AUSTSWIM Recognised Swim School of the Year Award**. To produce the best application possible it is important that you read through the following guidelines.

Guidelines for Nominations

- The attached Nomination Form must be used as the cover page for the application. All sections of the nomination form must be completed. **NB: Nominations that do not address the selection criteria will not be considered.**
- Applications must include detailed information on the selection criteria.
- Refer to the selection criteria for what headings to use. Under each heading use (where appropriate) suitable examples to demonstrate the nominees breadth and depth of skills, experience and knowledge.
- Applications should be restricted to a maximum of 6 pages (excluding references), typed in font Arial, 11-point.
- Additional supporting material should be attached to the application where requested.
- Nominators should not assume that the awards committee knows the organization
- Nominations must be received by **Close of business – 5.00pm Wednesday 24th December 2008**. Please return to:

AUSTSWIM - WA Business Centre
PO Box 295 My Hawthorn WA 6903

- If you have any queries please call AUSTSWIM – NSW Business Centre on 1300 885 666.
- All nominations (nominees) will be notified in writing of the results

General Information

The appropriate awards committee will consider all nominations and rank nominations in accordance with the information included in the application and the two (2) written references. Nominations must address all criteria and where appropriate clear examples should be used to strengthen claims.

Responses should reflect the organizations involvement in and understanding of AUSTSWIM's code of behaviour and teaching guidelines including the guidelines associated with the AUSTSWIM Swim School Recognition Scheme.

To be eligible for an award the organisation must be:

- registered as part of the AUSTSWIM Swim School recognition scheme
- able to demonstrate considerable experience and/or knowledge in all areas of the selection criteria.

NB: Nominations that do not address the criteria will not be considered.

Winners of this state award will be nominated to AUSTSWIM for the national award in the same category.

Please return form to: AUSTSWIM – WA Business Centre PO Box 295 My Hawthorn WA 6903



THE AUSTSWIM WA AWARDS NOMINATION FORM
AUSTSWIM RECOGNISED SWIM SCHOOL OF THE YEAR AWARD

| | | |
|--|---------|-----------|
| Name of Nominee (organisation): | | |
| Gender: (please circle) | Male | Female |
| Postal Address: | | |
| Suburb: | State: | Postcode: |
| Phone: (H) | Mobile: | |
| Email: | | |
| Nominee has been notified and has agreed to being nominated (tick) Yes <input type="checkbox"/> | | |

| 2. Nominator's Details: | | |
|--------------------------------|---------|-----------|
| Name of Nominator: | | |
| Organisation's Name: | | |
| Postal Address: | | |
| Suburb: | State: | Postcode: |
| Phone: (H) | Mobile: | |

| 3. AUSTSWIM Recognised Swim School Scheme |
|---|
| a. Currently registered with AUSTSWIM as part of scheme |
| b. All swim school staff hold current AUSTSWIM qualifications in the area of teaching (ie infants) |

| 4. Photograph: (This Photo will be displayed at the Awards Presentation Ceremony) |
|--|
| <input type="checkbox"/> I have emailed or attached a photo of the nominee with this nomination. |

| 5. Declaration | | | |
|---|-------------------|-------------------|--------------|
| <input type="checkbox"/> I declare all staff hold a current and appropriate AUSTSWIM certification for the facilities suite of programs. | | | |
| <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Name:</td> <td style="width: 33%;">Signature:</td> <td style="width: 33%;">Date:</td> </tr> </table> | Name: | Signature: | Date: |
| Name: | Signature: | Date: | |

Please return form to: AUSTSWIM – WA Business Centre PO Box 295 My Hawthorn WA 6903



Selection Criteria

All sections must be addressed. Attach all supporting evidence to the nomination form.

1. Service:

- a. Describe how the organization has made a significant and tangible contribution towards educating the community on water safety through various methods including promotions, special events, open days, brochures, media etc. (attach promotional material, newspaper articles)
- b. Describe how the organization provides a wide scope of swimming and water safety programs catering for all ages, abilities and community groups.
- c. Describe how the organization displays a commitment to developing their AUSTSWIM teachers by providing ongoing professional development opportunities. For the past 12 month period, provide the details of Professional Development opportunities and the involvement of the staff. This may be in-house training, AUSTSWIM provided workshops and industry conferences etc.
- d. AUSTSWIM Trainees: For the past 12 months provide details of the schools contact with trainees, detail how your approach to trainees supports AUSTSWIM.
- e. Outline the initiatives undertaken to gain and maintain AUSTSWIM teachers in your program.
- f. Identify the quantities based on the scenarios below:
Number of Teachers at the School
Number with AUSTSWIM Teacher of Swimming and Water Safety Certificate
Number with AUSTSWIM Teacher of Infants and Preschool Aquatics Certificate
Number with AUSTSWIM Teacher of People with a Disability Certificate
Number with AUSTSWIM Towards Competitive Stroke Certificate
Number with AUSTSWIM Teacher of Adults Certificate

2. Achievements:

Achievements in the aquatic industry.

3. Long term Contributions

Long term benefits to AUSTSWIM as determined by the on-going nature of achievement or success.

4. References:

Two (2) written references must be attached to the application. A reference should be supportive of the claims made in the application and clearly state the referee's name, current position, length of time in that position, qualifications and contact details.

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