

WESTERN AUSTRALIA AUSTSWIM STATE AWARDS 2010

WA AUSTSWIM Swimming and Water Safety School of the Year Award

Tips and Hints for Completing Application

- Nominations must be submitted on the official AUSTSWIM Award Nomination Form. Applications not on the official nomination form cannot be considered.
- Nominations must include detailed information that directly addresses the selection criteria. Nominations should provide suitable examples to demonstrate the nominees breadth and depth of skills, experience and knowledge.
- Nominations that do not address the criteria or are in contravention of AUSTSWIM Guidelines for Teaching Swimming and Water Safety &/or Code of Behaviour and Objectives and guidelines associated with the AUSTSWIM Swim School Recognition Scheme will not be considered.
- Applications should be restricted to a maximum of 7 pages (excluding references), typed in font Arial, 11-point.
- Additional supporting material should be attached to the application e.g. certificates, brochures.
- Nominators should not assume that the awards committee knows the organisation.
- All nominations (nominees) will be notified in writing of the results.
- Winners of this state award will be nominated to AUSTSWIM for the AUSTSWIM National Award in the same category.
- Queries should be addressed to AUSTSWIM on 1300 885 666.

General Guidelines

- The appropriate awards committee will consider all nominations and rank nominations in accordance with the information included in the application and the two (2) written references. Nominations must address all criteria and clear, substantiated examples for each.
- The nomination should reflect the organisations involvement in, understanding of and compliance with AUSTSWIM's code of behavior, objectives and guidelines for teaching swimming and water safety including the guidelines associated with the AUSTSWIM Swim School Recognition Scheme.
- To be eligible for an award the organisation must be able to demonstrate considerable experience and/or knowledge in all areas of the selection criteria and be registered as part of the AUSTSWIM Swim School Recognition Scheme.
- It is recommended that nominators seek information from the nominee regarding the accuracy and veracity of claims. The committee may decide to check personally with either or both referees.
- Information, photographs and material provided in the nomination may be used by AUSTSWIM at anytime for promotional, marketing purposes.

Due Dates

Submissions are due by **Friday 23rd July 2010.**

Wherever possible nominations should be submitted electronically to: wa@austswim.com.au

Postal submissions should be forwarded to: **AUSTSWIM – Western Australia Business Centre
PO Box 295
Mt Hawthorn WA 6915**

WESTERN AUSTRALIA AUSTSWIM AWARDS NOMINATION FORM

1. Award Category (select one)

WA AUSTSWIM Swimming and Water Safety School of the Year Award

2. Nominees Details

Name of Nominee (Organisation):

Postal Address:

Suburb:

State:

Postcode:

Phone (W):

Mobile:

Email:

Nominee has been notified and has agreed to being nominated (tick) Yes

3. Nominator's Details

Name of Nominator:

Organisation Name:

Postal Address:

Suburb:

State:

Postcode:

Phone (w):

Email:

I certify that the information provided in support of this nomination is true and accurate

Signature of Nominator:

4. AUSTSWIM Recognised Swim School Scheme

Currently recognised with AUSTSWIM as part of scheme Yes

5. References

Two (2) written references must be attached to the nomination. A reference should be supportive of the claims made in the application and clearly state the referee's name, current position, length of time in that position, qualifications and contact details.

6. Declaration

- I declare that the teaching staff team holds the current and appropriate AUSTSWIM certification for the facilities suite of programs.
- I declare that ensuring programs and services are conducted in accordance with AUSTSWIM guidelines

Name: _____ Signature: _____

Position: _____ Date: _____

Selection Criteria

All sections must be addressed. Attach all supporting evidence to the nomination form.

Staff Team Details

This section will provide the awards committee an idea of the schools commitment to ongoing development of staff across the AUSTSWIM extension courses.

Please provide information on each of the following:

- Number of Teachers at the Swim School
- Number with AUSTSWIM Teacher of Swimming and Water Safety Certificate
- Number with AUSTSWIM Teacher of Infants and Preschool Aquatics Certificate
- Number with AUSTSWIM Teacher of People with a Disability Certificate
- Number with AUSTSWIM Towards Competitive Stroke Certificate
- Number with AUSTSWIM Teacher of Adults Certificate

Empty box for providing information on staff team details.

Service

1. Professional Development.

Describe in **200 words and less** how the organisation displays a commitment to developing their AUSTSWIM teachers by providing ongoing professional development opportunities. For the past 12 month period, provide the details of Professional Development opportunities and the involvement of the staff. This may be in-house training, AUSTSWIM provided workshops and industry conferences etc.

2. AUSTSWIM Trainees

For the past 12 months in **200 words and less** provide details of the schools contact with AUSTSWIM trainees, detail how your approach to trainees supports AUSTSWIM.

3. Initiatives.

Outline the initiatives undertaken to gain and maintain AUSTSWIM teachers in your program in **200 words and less.**

4. Community Education

Describe in **200 words and less** how the organisation has made a significant and tangible contribution towards educating the community on water safety through various methods including promotions, special events, open days, brochures, media etc. (attach promotional material, newspaper articles)

5. Swimming and Water Safety Programs

Describe in **200 words and less** how the organisation provides a wide scope of swimming and water safety programs catering for all ages, abilities and community groups.

6. Promotion

Provide examples in **200 words and less** of the organisation promoting AUSTSWIM (you may attach supporting documentation).

Appendix 4.2.43

Achievements

Describe in **200 words and less** achievements in the aquatic industry in relation to providing swimming and water safety programs.

Other

Please list any other information you would like to include to support the application.